Alaska Public Library Assistance Grant - New Library Addendum

1. Library name: _____

2. What is the legal structure of the library? (Check one and submit copies of documentation):

   ☐ Public library founded by city or borough ordinance (submit copy of ordinance)
   ☐ Public library founded by a nonprofit group (submit copy of articles of incorporation and minutes from quarterly nonprofit library board meetings)
   ☐ Combined school/public library in which a city, borough, or nonprofit agrees to operate a library in partnership with school district (submit memorandum of agreement between city, borough, or nonprofit and school district)

3. Date on which the new library opened to the public: _____

4. Library schedule: Enter the opening/closing hours for the library for each day, i.e. 1 PM – 9 PM.

- Monday: _____
- Tuesday: _____
- Wednesday: _____
- Thursday: _____
- Friday : _____
- Saturday: _____
- Sunday: _____

5. Number of hours library has been open each week: _____

6. Weeks library has been open during current Fiscal Year (July 1 – June 30): _____

7. How much has been spent on library materials for patron use this fiscal year? Attach receipts for these purchases. (Include purchases of books, periodicals, audiovisuals, software, games, etc.)

   $_____

8. How many reference questions have you answered since the library opened? _____

9. How many items have been checked out to patrons since the library opened? _____

10. How many interlibrary loan requests have you provided since the library opened? _____

11. Please describe any children's programs you have held since the library opened:
_____

12. Today's date: _____

Please also attach

- A written **collection development policy**.
- A **mission, goals, and objectives (MGO) statement** or the **strategic plan** for the library.